# Utah SLOs: Planning Professional Learning in Districts

2014-15

LEA SLO Specialists and STATs: Planning your professional learning approach within your district context

**What do teachers and administrators need to know and be able to do? What are your district’s plans for making SLOs successful?**

Notetaking and Planning Guide: Use this Guide to answer the following questions to plan the professional learning in your district and schools.

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| **Guiding Questions for Planning** | **Actions Needed**  | **Responsible Party(s)** | **Timeline/Date** |
| 1. **Who needs SLO professional learning in our district?**
2. **What do these educator groups listed above need and how might we differentiate based on their needs?**
3. **How will we teach these groups of educators, and how will they in turn, teach the teachers?**
4. **How should the information we learned today be delivered and what strategies / activities will we use?**
5. **When should the professional learning be and what is our timeline?**
6. **What are the decisions that district administrators need to make to move this process forward?**
7. **What materials and resources from the ones we experienced today should we use and how should we contextualize them for our needs?**
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| **Who else needs to be involved in these decisions?** | **What actions/strategies need to be in place to do this?** | **Who is going to talk to these stakeholders?** | **When will this be accomplished?** |
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